



Personal Details

First name:		Surname:	
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Address:	

Postcode:		E-mail:	
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Home Telephone N ^o :		Mobile Telephone N ^o :	
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Are you free to remain and take up employment in the UK without restrictions?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Education

School/College/University	Course/Subjects	Qualifications and grades obtained

Continue on a separate sheet if necessary

Training or Courses	Qualifications and grades obtained

Continue on a separate sheet if necessary

Present Employment

Present Employment (If now unemployed give details of last employer)

Name of Employer:

Address:

Job Title:

Summary of duties:

Continue on a separate sheet if necessary

Previous Employment

Previous Employment (most recent employer first)

Name of Employer:

From:

To:

Address:

Job Title:

Summary of duties:

Continue on a separate sheet if necessary

Personal Statement- Skills, knowledge and experience

Please use this section to explain in detail how you meet the requirements of the role. Please also include information on any voluntary work/ work experience that you think is relevant to this post.

Continue on a separate sheet if necessary

Company Values Assessment

Our 'values' underpin what we do, how we work and how we behave.

Customer Focus - We make our customers feel special, considering them in everything we do

Innovation - We encourage different thinking; developing concepts, products and new ideas that deliver benefits for everyone

Profitability - We are in business to achieve sustainable financial security and success

Respect - We build relationships based on mutual trust, valuing everyone's contribution and being honest and fair

Responsibility - Each of us takes ownership for contributing to the success of the business and commit to making it happen

In no more than 90 words, can you explain how you will, and have in the past worked towards these values and also how important these are to your working life.

Equal Opportunities Monitoring

It is the Company's policy to employ the best-qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, age, disability, gender re-assignment, Marriage and civil partnership, pregnancy and maternity, religion or belief, sex or sexual orientation.

Gender	Male		Female	
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What is your Ethnic Group?

Please tick the appropriate box to indicate your ethnicity

A. White		B. Black or Black British		C. Asian or Asian British		E. Chinese or other ethnic group	
White UK	<input type="checkbox"/>	Black Caribbean	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Irish	<input type="checkbox"/>	Black African	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Thai	<input type="checkbox"/>
White non-UK	<input type="checkbox"/>	Any other Black background (please give details):	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Vietnamese	<input type="checkbox"/>
Any other White background	<input type="checkbox"/>			Any other Asian background	<input type="checkbox"/>	Any other ethnic background	<input type="checkbox"/>

Please return to:

The HR Team
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 Tanfield Lea South Industrial Estate
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 Co. Durham
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